

Social Emotional Learning Coordinator

DEFINITION:

Under general direction and guidance of the Assistant Superintendent plans, organizes, facilitates, promotes, and monitors Social-Emotional Learning (SEL) and Mental Health Services programs and activities for administrators, youth, parents and educational support personnel in the areas of Multi-Tiered Systems of Support (MTSS), Positive Behavior Interventions and Supports (PBIS), and Restorative Practices, in coordination with Yuba County school districts, community organizations, and Yuba County Office of Education programs.

DUTIES AND RESPONSIBILITIES:

Plans, conducts, and coordinates program activities including trainings, workshops, and countywide events to assist school districts in Yuba County to support and enhance Social-Emotional Learning and mental health programs through a universal systems-wide approach with Multi-Tiered Systems of Support (MTSS), Positive Behavior Interventions and Support (PBIS), Restorative Practices, by strengthening existing or implementing new programs; assists with the development and selection of curricula and informational materials; provides technical assistance, training, resources, and other information for maintaining knowledge of relevant research, models of effective programs, curriculum, and supplemental educational materials; provides technical assistance regarding community resources, promoting partnerships, and linkages with agencies that support these MTSS programs.

SUPERVISION OVER:

Responsible for overall direction, coordination, and evaluation of employees under his/her supervision; training, planning, assigning, and directing work of employees; address complaints, resolves problems, recognizes, and acknowledges employee success.

LIAISON ACTIVITIES:

The SEL Coordinator will ensure that all students have an opportunity to develop the skills, values, and attitudes necessary to anchor their success in their school, homes, and the larger community. The Social-Emotional Learning Coordinator will use a Multi-Tiered System of Supports (MTSS) model, prioritizing Tier 1 universal approaches to implement, integrate, evaluate, and sustain Social and Emotional programming and supports in Yuba County. The SEL Coordinator will encourage a trauma-sensitive environment that supports students' need to feel safe and supported—paired with strong adult social-emotional competencies and SEL supports for all students. With leadership, staff and partners, this coordinator will plan parent education, enhancing the student-school partnership. There will also be opportunities to coach teachers, administrators and other school staff through ongoing professional development and coaching cycles.

Primary Responsibilities include:

SEL Implementation

The SEL Coordinator will build the capacity of the staff and schools to implement SEL programs and approaches; support the development and sustainment of a professional learning community for SEL instructional leads; identifying promising practices within and across networks and facilitate ways to highlight and share, as well as consulting with LEAs on design and implementation of SEL curriculum.

SEL Integration

The SEL Coordinator will ensure that classroom approaches are reflective of best practices around student social-emotional development. This includes ensuring that school social workers and guidance counselor approaches are reflective of best practices around social and emotional development. The SEL coordinator will oversee that school discipline systems are reflective of best practices for developing positive climate and culture and effective social and emotional development of students.

SEL Evaluation

SEL Evaluation includes using data from tools that assess or reflect student social-emotional development to improve social-emotional programming and approaches within a MTSS framework, as well as utilizing data from tools that assess school culture and climate to improve social-emotional programming and approaches; use data from related sources (attendance, discipline, academics etc.) to improve social-emotional programming and approaches within a MTSS framework.

TECHNICAL GUIDANCE AND COMPLIANCE

Provides technical assistance and training regarding Social-Emotional Learning and Mental Health Services within a systemwide approach of Multi-Tiered Systems of Support (MTSS), Positive Behavior Interventions and Supports (PBIS), Restorative Practices, assessment and evaluation methods and activities; provides assistance to school districts and the County Office programs securing grant funding, required grant reporting, and implementation of grant activities to meet grant deliverables.

FISCAL AND PERSONNEL MANAGEMENT

The SEL Coordinator will administer various phases of the budget process including the development of budget projections, monitoring of expenditures and income, and analyzing budget reports for multiple budgets and approve expenditures and transfers which are within the program guidelines; completes various reports/applications with existing grants or programs and implements new grants or programs; prepares contracts with various individuals and agencies; utilizes and implements the County Office personnel procedures and policies with existing and new staff; makes recommendations to Assistant Superintendent and Superintendent on employment status; facilitates communication between personnel, students and/or parents, or assigned site staff for the purpose of evaluating situations, solving problems and/or resolving conflicts.

MINIMUM QUALIFICATIONS

Possession of a Bachelor's degree in job related field or experience and training in the field may be considered equivalent to formal education and experience.

A minimum of three years' work experience in the area of Social-Emotional Learning and Mental Health Services, Multi-Tiered Systems of Support (MTSS), Positive Behavior Interventions and Supports (PBIS), Restorative Practices. Experience in providing mental health assessments, counseling, referrals, and intervention services, prevention and intervention programs, health education sponsored by education, government agencies, or community-based organizations. Experience in the development, implementation, and evaluation of successful programs including preparing applications for funds, conducting workshops, and working with multi-agency planning teams.

KNOWLEDGE OF, ABILITY TO, AND SKILLS:

Knowledge in Social-Emotional Learning and Mental Health Services, Multi-Tiered Systems of Support (MTSS), Positive Behavior Interventions and Supports (PBIS), and Restorative Practices; ability to identify the behavioral and mental health needs of students; work as part of a multidisciplinary educational support team, develop and implement appropriate behavioral and mental health services; ability to provide technical assistance to county and district personnel for improving multi-tiered system of support and mental health programs; technical writing skills; knowledge of grant management, budgets, and reporting related to programs; ability to plan, develop, implement, and evaluate educational programs; ability to plan, develop, and conduct workshops and training sessions; interpersonal skills to work cooperatively and effectively with individuals and groups; ability to effectively transmit knowledge and skills to others; skills to develop measurable goals and objectives, set priorities, and evaluate progress toward achievement.

Licenses and Certificates

Valid California Driver's License